

**SOUTHERN SANDOVAL COUNTY ARROYO FLOOD CONTROL AUTHORITY
(SSCAFCA)
MINUTES OF FEBRUARY 18, 1992
REGULAR BOARD OF DIRECTORS MEETING**

CALL TO ORDER

The meeting of the SSCAFCA Board of Directors was called to order by Chairperson Judy Vanderstar Russell at 1:00 p.m.

Directors in attendance were Judy Vanderstar Russell, John Chaney, Fred Coppola and Annette Jones. Guy McDowell was noted as absent due to illness. A quorum was declared present. Staff member present was Pam McGrath, Administrative Secretary.

APPROVAL OF PRIOR MINUTES

Fred Coppola stated that on page 3, of the minutes of January 21, 1992, under consolidated precincts, Corrales should be added after City Center.

A motion by Fred Coppola, seconded by John Chaney, to approve the minutes of the regular meeting of January 21, 1992 as amended, carried unanimously.

Judy Vanderstar Russell requested an addendum to the minutes of February 18, 1992. "Judy Vanderstar Russell stated that she had talked to Mr. Ben Torres regarding whether or not 1099's should be issued. Mr. Torres had replied in the affirmative but said to cross out non-employee compensation and put in per diem on each 1099 form".

A motion by John Chaney, seconded by Fred Coppola, to approve the minutes of the special meeting of January 28, 1992 as written, carried unanimously.

APPROVAL OF AGENDA

A motion by John Chaney, seconded by Fred Coppola, to approve the agenda as presented passed unanimously.

MINUTES OF THE BOARD OF DIRECTORS MEETING FEBRUARY 18, 1992

TREASURER'S REPORT

There was a brief discussion on whether or not to keep the special account. The consensus of the Board was to keep the account until the next meeting, at which time further action may be taken.

1. Approve Expenditures 1/14/92-2/10/92. Motion by John Chaney, seconded by Fred Coppola, to approve the expenditures of 1/14/92-2/10/92, carried unanimously by roll call vote.
2. Approve Treasurer's Report 2/18/92. Motion by Annette Jones, seconded by John Chaney, to approve the treasurer's report of February 18, 1992, carried unanimously by roll call vote.
3. Amended Budget 1/1/92-6/30/92. Fred Coppola went over the amended budget. It was the consensus of the Board to add two additional columns to make the budget easier to understand. A motion by John Chaney to approve the amended budget with the additional columns and the budget resolution, 1992-4, was seconded by Judy Vanderstar Russell. Roll call vote resulted in the following: John Chaney, yes; Fred Coppola, yes; Annette Jones, no; Judy Vanderstar Russell, yes. Motion carried 3 to 1.
4. Matching Funds for COE/Black's Arroyo Project. Fred Coppola went over the dates of action supplied by the Corps of Engineers. Fred stated that the matching funds were in the budget or the Board has the option to going to the County Commission for the monies.
5. General Treasurer's Report. Fred Coppola read a statement for the record, statement attached. The statement was for the release and sign-off reconciliation of income and expenditures.

Fred Coppola requested the Board's consensus regarding the \$50,000 certificate of deposit, which comes due March 3, 1992. It was the consensus of the Board to roll over the certificate of deposit for one more month.

SECRETARY REPORT

Annette Jones reviewed the following correspondence: copy of a letter to John E. Werner from the City of Rio Rancho regarding Rio Rancho Critical Area Treatment; copy of a letter from AMAFCA to John E. Werner regarding Rio Rancho Critical Area Treatment; copy of a letter to FEMA enclosing SSCAFCA's quarterly report; and letter from Debbie Hays, Sandoval County Manager with a reply from SSCAFCA regarding the ISC loan.

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CHAIRPERSON'S REPORT

1. Dams 1 and 4. There was a discussion regarding SSCAFCA's reply to Debbie Hays, Sandoval County Manager. Judy Vanderstar Russell stated that she has talked to Eulid Martinez and Mr. Warren, legal counsel for ISC. Mr. Warren said that he did not see any problem with making the contract a three way proposition, which means that if the bond issue passes, the loan would then be turned over to SSCAFCA. If the bond does not pass, the agreement would stay with the Flood Commissioner. Judy Vanderstar Russell stated that by having the agreement with ISC and Sandoval County, the work on Dams 1 and 4 would be pursued regardless of what entity does it. The ISC loan agreement is to be discussed at the Sandoval County Commission meeting tonight.

Judy Vanderstar Russell informed the Board that the contract with Easterling and Associates was executed February 11, 1992.

Judy Vanderstar Russell informed the Board that the final drainage policy draft was sent to all entities, with a deadline of March 6, 1992 for comments.

2. Office Security - Locks. After a brief discussion regarding having the locks changed whenever an employee leaves, it was the consensus of the Board not to change the locks at this time.

3. Discussion of Bond Projects. Judy Vanderstar Russell informed the Board that she has talked to Jerry Fossenier regarding the Northern Boulevard Crossing project. Mr. Fossenier is to contact her later this month regarding this project.

Judy Vanderstar Russell proposes to have a list of possible bond projects ready for the next meeting. Judy stated that any help received from other Board members would be greatly appreciated. John Chaney volunteered to check out the Thompson fence line area in Corrales that needs flood control.

Fred Coppola was volunteered to look at the Bernalillo projects and report back to the Board at the next meeting.

There was a discussion by the Board on the proposed 1 1/2 mil levy as to whether the 1 1/2 mil includes the 1/2 mil for administrative cost. The financial advisor will be contacted to get further clarification.

COMMITTEE REPORTS

John Chaney reported that there was one additional application for Executive Director.

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OTHER BUSINESS

Annette Jones requested clarification on policy regarding the per diem payment to the Board as to whether an office policy is needed or a resolution by the Board.

DIRECTORS COMMENTS

No comments.

PUBLIC FORUM

Frances Stearns had comments regarding the hydrology on the drainage policy.

CLOSED SESSION

A motion by John Chaney to go into closed session to discuss executive director applications was seconded by Fred Coppola. Roll call vote: John Chaney, yes; Fred Coppola, yes; Annette Jones, yes; Judy Vanderstar Russell, yes. Motion passed 4 to 0.

The Board went into closed session at 3:25 p.m.

OPEN SESSION

The Board reconvened into open session at 4:07 p.m.

It was the concensus of the Board to interview three applicants at a special meeting to be held Tuesday, February 25, 1992, starting at 9:30 a.m. The job description for the executive director will be discussed at the open session of the meeting beginning at 9:30 a.m. The closed session would then start at 10:00 a.m. for interviews.

ADJOURNMENT

A motion by Fred Coppola, seconded by John Chaney, to adjourn the meeting was carried unanimously. Meeting adjourned at 4:11 p.m.

MINUTES OF THE BOARD OF DIRECTORS MEETING FEBRUARY 18, 1992

Judy Vanderstar Russell
JUDY VANDERSTAR RUSSELL
Chairperson

Annette H. Jones
ANNETTE H. JONES
Secretary

Date Approved 3-17-92