

**SOUTHERN SANDOVAL COUNTY ARROYO FLOOD CONTROL AUTHORITY  
(SSCAFCA)  
MINUTES OF DECEMBER 17, 1991  
REGULAR BOARD OF DIRECTORS MEETING**

**CALL TO ORDER**

The meeting of the SSCAFCA Board of Directors was called to order by Chairperson Judy Vanderstar Russell at 1:00 p.m.

Directors in attendance were Judy Vanderstar Russell, John Chaney, Guy McDowell, Fred Coppola and Annette Jones. A quorum was declared present. Bernard Metzgar, legal counsel was present. Staff members present were Richard Ramsey, Executive Director and Pam McGrath, Administrative Secretary.

**APPROVAL OF PRIOR MINUTES**

A motion by Annette Jones, seconded by John Chaney, to approve the minutes of the regular meeting of November 19, 1991, as written and presented, carried unanimously by roll call vote.

**APPROVAL OF AGENDA**

Annette Jones requested to move the Chairperson's Report and the Election of Officers for 1992 after the Secretary's Report.

Motion by Annette Jones, seconded by Fred Coppola, to approve the agenda as amended, carried unanimously by roll call vote.

**TREASURER'S REPORT**

Motion by John Chaney, seconded by Annette Jones, to approve 11/9-12/6/91 expenditures was passed unanimously by roll call vote.

A motion was made by John Chaney to approve the treasurer's report of December 17, 1991 and to roll over the certificates of deposit as follows: \$100,000 - 90 days; \$50,000 - 30 days; \$25,000 - 30 days. The motion was seconded by Guy McDowell and passed unanimously by roll call vote.

**SECRETARY'S REPORT**

John Chaney reviewed the following correspondence: letter from Rio Grande Conservancy inviting SSCAFCA to participate in discussions relating to a proposed user fee policy, letter to the City of Rio Rancho, Department of City Development, from SSCAFCA, requesting

MINUTES OF THE BOARD OF DIRECTORS MEETING DECEMBER 17, 1991

agenda packets for Planning and Zoning Commission meetings, and a letter from Modrall, Sperling, Roehl, Harris & Sisk concerning the bond election.

CHAIRPERSON'S REPORT

Judy Vanderstar Russell went over her cost-cutting memo of November 22, 1991 to the staff with the Board members. After going over each item individually, the concensus of the Board was to discontinue the measures. Judy Vanderstar Russell will check into different options for cleaning personnel, and staff has already been reducing expenses.

ELECTION OF OFFICERS FOR 1992

Guy McDowell left the meeting at 2:07 p.m.

John Chaney and Judy Vanderstar Russell were nominated for chairperson. At that point, she turned the meeting over to Annette Jones for the vote. A motion by Judy Vanderstar Russell to close the nominations was seconded by Annette Jones and carried unanimously. Judy Vanderstar Russell was elected chairperson for 1992.

John Chaney was nominated for vice-chairman. A motion by Annette Jones, seconded by Fred Coppola, to elect John by acclamation passed unanimously.

After a short discussion, the Board decided to continue the offices of secretary and treasurer as separate positions.

The nominations for secretary were Annette Jones and Fred Coppola. The nomination was declined by each person. The Board moved on to treasurer.

The nominations for treasurer were Annette Jones and Fred Coppola. Fred Coppola was elected treasurer for 1992.

A motion by John Chaney, seconded by Fred Coppola, to table the secretary position till next meeting was passed unanimously by roll call vote.

Annette Jones left at 2:25 p.m.

WEST ELLA DRIVE PROJECT

Carl Berglund, Planning & Zoning Administrator for the Village of Corrales, thanked the Board for participating in the flood damage repair work done on West Ella, Chimaja and Ding Roads in Corrales.

MINUTES OF THE BOARD OF DIRECTORS MEETING DECEMBER 17, 1991

LEGAL COUNSEL REPORT

Bernard Metzgar informed the Board that rough drafts of the contracts are waiting for review by the advisors. As soon as he receives the okay, the contracts will be finalized.

Mr. Metzgar had a copy of a letter sent to Richard Ramsey regarding the proposed bond election question and the consolidated precincts for the election. Mr. Metzgar stated that an election resolution needs to be passed at the January, 1992 meeting in order to have the election July 28, 1992.

Mr. Metzgar reported on the meeting of December 16, 1991 between SSCAFCA Board members and the Sandoval County Commission. Mr. Metzgar informed the Board that the County received a reply from the Attorney General's office informing the County that the decision to spend Flood Commissioner funds on SSCAFCA administrative cost would be left up to the entity's themselves. Mr. Metzgar said the budget was approved and he assumed that it would be on the next County Commission agenda for final approval. Chairperson Russell instructed the staff to write a letter to the County requesting that SSCAFCA be put on the agenda for final approval of the budget.

The other issue discussed was providing office space and support staff to the Flood Commissioner. Mr. Metzgar stated that if the Board accepts this arrangement, an agreement needs to be drawn up for approval in concept.

A motion by John Chaney that the Flood Commissioner, if he so desires, can share space and secretarial staff within the SSCAFCA facilities was seconded by Judy Vanderstar Russell. Roll call vote resulted in the following: John Chaney, yes; Fred Coppola, no; Judy Vanderstar Russell, yes. Motion carried 2 to 1. Fred Coppola stated that he cannot support the motion.

FINANCIAL ADVISOR REPORT

Paul Cassidy of The Principal/Eppler, Guerin & Turner, Inc. discussed the proposed bond election question and the consolidated precincts. Mr. Cassidy stated that there will be two resolutions presented to the Board for approval. One resolution will actually call for the election; the other resolution will give directions on how voting machines are to be set up and instructions for the County Clerk.

EXECUTIVE DIRECTOR'S REPORT

Richard Ramsey stated that 13 proposals were received for engineering services for designs on Dams 1 and 4 of SSCAFCA's RFP; and 13 proposals for the Tree Farm and 14 proposals for the Urban Ponds project requested by the Flood Commissioner. Mr. Ramsey requested that the Board appoint a committee to go over the

MINUTES OF THE BOARD OF DIRECTORS MEETING DECEMBER 17, 1991

proposals with him. John Chaney stated that there is a personnel committee, consisting of John Chaney and Annette Jones, which would be appropriate for assisting Mr. Ramsey.

Richard Ramsey stated that the City of Rio Rancho has submitted their comments on the drainage policy. These suggestions are to be brought for approval to the City Council, City of Rio Rancho, January 8, 1992. Copies will be given to Fred Coppola and John Chaney for their review before the committee meets. It was suggested that the committee meet before January 8, 1992.

Richard Ramsey stated that line item changes may need to be made on the budget submitted to the County.

OTHER BUSINESS

No other business.

DIRECTORS COMMENTS

Fred Coppola stated that based on actions during the County Commission meeting of December 16, 1991, his motion to terminate the JPA was no longer needed.

Richard Ramsey asked Jerry Fossenier the results of the meeting with the Corps of Engineers on Black's Arroyo. Jerry Fossenier gave a brief report of the meeting.

Judy Vanderstar Russell stated that she needs information on the land acquisition rights by mid-March. Judy Vanderstar Russell requested Richard Ramsey start working on this right after the first of the year.

Judy Vanderstar Russell requested that Richard Ramsey give her a schedule of what days he will be working.

PUBLIC FORUM

Frances Stearns requested clarification on the self-cleaning gabion. Mr. Fossenier briefly explained the purpose and informed Mrs. Stearns that an example of these can be seen on the Calabacillas Arroyo.

ADJOURNMENT


A motion by John Chaney, seconded by Fred Coppola, to adjourn the meeting was carried unanimously. Meeting adjourned at 3:37 p.m.

MINUTES OF THE BOARD OF DIRECTORS MEETING DECEMBER 17, 1991



JOHN CHANEY  
Secretary

Date Approved 1/21/92



JUDY VANDERSTAR RUSSELL  
Chairperson